

Lyons Public Library Board of Trustees
Minutes of Meeting
January 14, 2014

1. President Denise Will called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:33 PM. in the Ruth Ingalls Room. Roll Call: Turlek, Zynda, Kawa, Sabor, and Will. Iwankiw and Douglas absent. Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter.
2. The Board started the meeting with the Pledge of Allegiance.
3. **Additions or Corrections to Agenda:** None
4. **Public Comments:** A Lyons patron was present to express his opinions on the library. He told the board how pleased he was with the library.
5. **Minutes:** Motion to approve the minutes of the budget hearing meeting of November 12, 2013 was made by Carole Turlek; seconded by Sharon Sabor. 5 ayes; 0 nays. Iwankiw and Douglas absent. Motion to approve the regular meeting minutes of November 12, 2013 was made by Carole Turlek; seconded by Victor Zynda. 5 ayes; 0 nays. Iwankiw and Douglas absent. Motion to approve the minutes of the executive session of November 12, 2013 was made by Sharon Sabor; seconded by Carole Turlek. 5 ayes; 0 nays. Douglas and Iwankiw absent.
6. **Correspondence:** A check in the amount of \$100.00 was given from the Mustangs for the Lyons food pantry on behalf of the Lyons library. Sharon Sabor will present the Lyons food pantry with the check. Letter from Knutte and Associates for the 2013 audit was received. The board decided to accept Knutte and Associates for the next three years with quoted price.
7. **Financial & Librarian Reports:**
 - a) **Amended October Treasurer's Report:** The board reviewed the amended report for the month of October.
 - b) **November Treasurer's Report:** The board reviewed the November report.
 - c) **December Treasurer's Report:** The board reviewed the December report.
 - d) **Circulation report:** The board reviewed the circulation report.
 - e) **Warrant #689** in the amount of \$36,791.53. Motion to approve was made by Carole Turlek; seconded by Sharon Sabor. **Roll call vote: Will, Turlek, Zynda, Kawa and Sabor. 5 ayes; 0 nays. Iwankiw and Douglas absent.**
 - f) **Warrant #690** in the amount of \$40,034.38. Motion to approve was made by Carole Turlek; seconded by Victor Zynda. **Roll call vote: Will, Turlek, Zynda, Kawa and Sabor. 5 ayes; 0 nays. Iwankiw and Douglas absent.**
 - g) **Warrant #691** in the amount of \$12,062.11. Motion to approve was made by Carole Turlek; seconded by Linda Kawa. **Roll call vote: Will, Turlek, Zynda, Kawa and Sabor. 5 ayes; 0 nays. Iwankiw and Douglas absent.**
 - h) **Director's report:** The board received the director's report. Discussion was held on the HVAC replacement. Motion to accept Murphy & Miller to replace the HVAC unit with the quoted price of \$19,990.00 with any roof work to be done by Murphy & Miller was made by Carole Turlek; seconded by Sharon Sabor. 5 ayes; 0 nays. **Roll call vote: Will, Turlek, Zynda, Kawa and Sabor. Douglas and Iwankiw absent.**
 - i) **Other:** None
8. **Unfinished Business:**
 - a) **Library Policies/Procedures:**
 - a. **Freedom of Information Policy:** Motion to approve was made by Sharon Sabor; seconded by Victor Zynda. 5 ayes; 0 nays. Iwankiw and Douglas absent.
 - b) **Charitable Donation:** Dan explained to the board that the library could not have an LED sign within a residential area. The board asked Dan to apply for a variance of the village ordinance.
 - c) **Other:** None
9. **New Business:**
 - a) **Release of Closed Meeting Minutes:** Minutes not released.

- b) **Yearly Building Appraisal:** The board received the yearly appraisal of the building.
 - c) **Notary Public:** Discussion was held on notary public use in the library. The library will set up certain times for the public to use this service.
 - d) **Photo Release Policy:** Policy to be sent to the attorney for approval before any motion to accept.
 - e) **Other:** None.
10. **Other Business:** None.
 11. **Executive Session:** None.
 12. **Announcements:** None.
 13. Motion was made at 7:23 PM to adjourn the meeting by Carole Turlek; seconded by Sharon Sabor. 5 ayes; 0 nays. Iwankiw and Douglas absent.