

Lyons Public Library Board of Trustees
Minutes of Meeting
April 8, 2014

1. President Denise Will called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:32 P.M. in the Ruth Ingalls Room. Roll Call: Turlek, Zynda, Iwankiw, Douglas, Kawa, Sabor and Will. Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter.
2. The Board started the meeting with the Pledge of Allegiance.
3. **Additions or Corrections to Agenda:** Executive Session added to agenda for personnel matters after Announcements 12B.
4. Liz Lyon-Local field organizer for Elevate Energy: Liz Lyon from Elevate Energy explained the new program aimed at reducing energy costs. Liz informed the board of the different programs available and how to obtain rebates.
5. **Public Comments:** Lyons resident, Toni Parker addressed the board regarding the spring craft fair held at the village hall. Ms. Parker mentioned the wonderful job the employees of the Lyons library did. They were very involved with the children helping make the Easter crafts. She also stated she is very pleased with the programs that are offered for the children in the neighbor.
6. **Minutes:** Motion to approve the minutes of the regular meeting minutes of March 11, 2014 was made by Linda Kawa; seconded by Marcos Iwankiw. 6 ayes; 0 nays. Douglas abstains .
7. **Correspondence:** Dan handed out an email he received reminding the trustees they need to file their statement of economic interests for the current year.
8. **Financial & Librarian Reports:**
 - a) **Amended February Treasurer's Report:** The board reviewed the amended report for the month of February.
 - b) **March Treasurer's Report:** The board reviewed the March report.
 - c) **Warrant #696** in the amount of \$20,604.29. Motion to approve was made by Carole Turlek; seconded by Marcos Iwankiw. **Roll call vote: Turlek, Zynda, Iwankiw, Douglas, Kawa, Sabor, and Will. 7 ayes; 0 nays.**
 - d) **Warrant #697** in the amount of \$11,666.85. Motion to approve was made by Carole Turlek; seconded by Linda Kawa. **Roll call vote: Turlek, Zynda, Iwankiw, Douglas, Kawa, Sabor and Will. 7 ayes; 0 nays.**
 - e) **Director's report:** The board received the director's report. Dan updated the board on various items including the new HVAC installation, statement of economics interests filing and he also updated the board on the computer classes for the patrons.
 - f) **Other:** None
9. **Unfinished Business:**
 - a) **Library Policies/Procedures:**
 - a. **Equipment & Computer Use Policy:** Motion to approve the equipment & computer use policy as written was made by Daniel Douglas; seconded by Linda Kawa. 7 ayes; 0 nays.
 - b. **Investment of Public Funds Policy:** Motion to approve the investment of public funds without changes was made by Carole Turlek; seconded by Sharon Sabor. 7 ayes; 0 nays.
 - b) **Charitable Donation:** Dan informed the board, in the director's report, the outcome of the L.E.D sign. The village will not allow the sign, due to various reasons. The board was asked to bring more ideas to the next board meeting.
 - c) **Other:** None
10. **New Business:**
 - a) **Lawn service/snow removal:** Dan discussed the current services provided. He stated he was happy with the snow removal/lawn care the village has provided to the library. The board suggested hiring a company to do the spring clean up, as it is not included with the village lawn service.

11. **Other Business:**

- a) **Audit/Finance Committee:** The audit/finance committee will consist of trustees Turlek, Zynda and Iwankiw to discuss the current audit with Knutte & Associates. The time and date to be scheduled before the next board meeting for approval of the 2013 audit.
12. **Announcements:** Trustee Zynda informed the board about the installation of the new HVAC unit. The final inspection from the village has been completed and informed Dan to hold the bill until the inspection is complete.
- 12B. **Executive session:** Motion to move into executive session at 7:18 PM to discuss personnel matters was made by Carole Turlek; seconded by Sharon Sabor. 7 ayes; 0 nays.
- Motion to resume regular session at 7:28 PM was made by Carole Turlek; seconded by Victor Zynda. 7 ayes, 0 nays.
13. Motion was made at 7:28 PM to adjourn the meeting by Carole Turlek; seconded by Sharon Sabor. 7 ayes; 0 nays.