

Lyons Public Library Board of Trustees
Minutes of Meeting
May 13, 2014

1. President Denise Will called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:47 P.M. in the Ruth Ingalls Room. Roll Call: Zynda, Iwankiw, Sabor and Will. Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter. Absent: Turlek, Douglas and Kawa.
2. The Board started the meeting with the Pledge of Allegiance.
3. **Additions or Corrections to Agenda:** None
4. **Public Comments:** None
5. **Minutes:** Motion to approve the minutes of the regular meeting minutes of April 8, 2014 was made by Sharon Sabor; seconded by Victor Zynda. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.
Motion to approve the Executive Session minutes of April 8, 2014 was made by Victor Zynda; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.
6. **Correspondence:** Dan received a letter thanking the library for the help that was given to a patron. Dan also mentioned that a patron was in earlier in the day and was telling Dan Douglas that she thought Dan and Audrey make a great team and she is very pleased with the library.
7. **Financial & Librarian Reports:**
 - a) **Amended March Treasurer's Report:** The board reviewed the amended report for the month of March.
 - b) **April Treasurer's Report:** The board reviewed the April report.
 - c) **Warrant #698** in the amount of \$30,579.16. Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. **Roll call vote: Zynda, Iwankiw, Sabor, and Will. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.**
 - d) **Warrant #699** in the amount of \$17,772.20. Motion to approve was made by Victor Zynda; seconded by Sharon Sabor. **Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.**
 - e) **Monthly report:** The board reviewed the monthly report for April.
 - f) **Director's report:** The board received the director's report. Dan reported the per capita grant was received, Statement of Economics for all trustees are completed and also discussed the proposal for the new mainframe.
 - g) **Other:** None
8. **Unfinished Business:**
 - a) **Interlibrary Loan Policy:** Motion to approve as written was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.
 - b) **Charitable Donation:** The board discussed hiring an architect to design an outdoor shelter for summer programs.
 - c) **Other:** None
9. **New Business:**
 - a) **Audit Approval:** Victor Zynda and Dan Powers, on behalf of Carole Turlek, mentioned to the board that the auditor is very pleased with the job Audrey Klawiter is doing and all the assistance that he received before and during the audit. The board was glad management was able to assist the auditor and the audit went well. Motion to approve the 2013 audit was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.
 - b) **Library Hours:** The board approved to change the library hours for Friday to open at 9:00 am.
 - c) **New Mainframe:** Dan discussed with the board the trouble the current mainframe has been having and that an upgrade is needed. The board approved the new mainframe.
 - d) **Other:** None

10. **Other Business:**

- a) **Special Occasion Gifts:** The board asked Dan to draw up a policy and present to the board at the next meeting.
- b) **Current Donations:** The board received a list of all the donors who have made donations towards the summer reading programs. The board suggested having a donor's appreciation day for all the generosity that has been received.

11. **Announcements:** None.

12. **Executive session:** Motion to move into executive session at 7:27 PM to discuss personnel matters was made by Victor Zynda; seconded by Sharon Sabor. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.

Motion to resume regular session at 7:42 PM was made by Denise Will; seconded by Sharon Sabor. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.

13. Motion was made at 7:42 PM to adjourn the meeting by Victor Zynda; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Turlek, Douglas and Kawa absent.