

Lyons Public Library Board of Trustees  
Minutes of Meeting  
January 13, 2015

1. President Denise Will called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:17 P.M. in the Lyons Public Library Meeting Room. Roll Call: Zynda, Iwankiw, Sabor, and Will. Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter. Absent: Douglas and Kawa.
2. The board started the meeting with the Pledge of Allegiance.
3. **Additions or Corrections to Agenda:** None
4. **Public Comments:** Three Lyons residents introduced themselves, Les Nagy, Otis Lazich and Mike Shipbaugh. They will be running for the open positions of the library board of trustees in April.
5. **Disposition of Minutes:** Motion to approve the minutes of the budget fund meeting minutes of December 9, 2014 was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Absent: Douglas and Kawa.  
  
Motion to approve the regular meeting minutes of December 9, 2014 was made by Sharon Sabor; seconded by Victor Zynda. 4 ayes; 0 nays. Absent: Douglas and Kawa.  
  
Motion to approve the executive minutes of December 9, 2014 was made by Victor Zynda; seconded by Sharon Sabor. 4 ayes; 0 nays. Absent: Douglas and Kawa.
6. **Correspondence:** The board received correspondence regarding a thank you from PADS for the donation of winter coats, a thank you from Don Turlek, on behalf of Carole Turlek, and a letter regarding staff member Diana on her outstanding job performance and professionalism. Board president Denise Will received a letter from Secretary of State Jesse White, regarding the Per Capita Grant that was awarded to the library in the amount of \$13,411.25.
7. **Financial & Librarian Reports:**
  - a) **Review of Amended November Treasurer's Report:** The board reviewed the amended November report.
  - b) **Review of December Treasurer's Report:** The board reviewed the December report.
  - c) **Approval of Warrant #712** in the amount of \$37,307.62. Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Absent: Kawa and Douglas.
  - d) **Approval of Warrant #713** in the amount of \$19,201.72. Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Absent: Kawa and Douglas.
8. **Director's report:** The board received the director's report which included various topics including donations, coat drive, installation of front security cameras and the ongoing process of the outside large sign and the kitchen remodel.
9. **Unfinished Business:**
  - a) **2015 Staff Merit Increase Allowance:** Motion to approve a lump sum of \$5,000.00 for the year 2015 to be used for staff merit raises was made by Victor Zynda; seconded by Sharon Sabor. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Absent: Douglas and Kawa.
  - b) **Charitable Donation:** More discussion was made regarding the charitable donation.
  - c) **Approval of Library Policies:**
    - **Reimbursable Expenses:** Motion to approve without changes was made by Victor Zynda; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Absent: Douglas and Kawa.
  - e) **Other:** None
10. **New Business:** None
11. **Other Business:** None
12. **Announcements:** None
13. **Adjournment:** Motion was made at 6:37 PM to adjourn the meeting by Victor Zynda; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Absent: Douglas and Kawa.

Respectfully submitted by Audrey Klawiter