

Lyons Public Library Board of Trustees
Minutes of Meeting
November 11, 2014

1. President Denise Will called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:31 P.M. in the Lyons Public Library Meeting Room. Roll Call: Turlek, Iwankiw, Sabor, Kawa and Will Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter. Absent: Zynda and Douglas.
2. The Board started the meeting with the Pledge of Allegiance.
3. **Additions or Corrections to Agenda:** None
4. **Public Comments:** Denise Will thanked Vice President Sabor for running the last couple of meetings while she was absent.
5. **Minutes:** Motion to approve the minutes of the regular meeting minutes of October 14, 2014 was made by Carole Turlek; seconded by Sharon Sabor 3 ayes; 0 nays. Will and Kawa abstain. Zynda and Douglas absent. Motion to approve the executive session minutes of October 14, 2014 with correction was made by Sharon Sabor; seconded by Carole Turlek. 3 ayes; 0 nays. Will and Kawa abstain. Zynda and Douglas absent. Motion to approve the special meeting minutes of October 21, 2014 with corrections was made by Sharon Sabor; seconded by Carole Turlek. 4 ayes; 0 nays. Kawa abstains. Zynda and Douglas absent.
6. **Correspondence:** The board received several correspondences regarding how helpful the staff is. The board appreciates all the good comments and is happy to see patrons are satisfied.
7. **Financial & Librarian Reports:**
 - a) **Review of October Treasurer's Report:** The board reviewed the October report.
 - b) **Approval of Warrant #708** in the amount of \$33, 580.96. Motion to approve was made by Carole Turlek; seconded by Marcos Iwankiw. Roll call vote: Turlek, Iwankiw, Kawa, Sabor and Will. 5 ayes; 0 nays. Zynda and Douglas absent.
 - c) **Approval of Warrant #709** in the amount of \$12, 996.01. Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. Roll call vote: Turlek, Iwankiw, Kawa Sabor and Will. 5 ayes; 0 nays. Zynda and Douglas absent.
8. **Director's report:** The board received the director's report with the update of the new HVAC unit installation.
9. **Unfinished Business:**
 - a) **Director's Evaluation:** Motion to increase the director's salary by 3% which includes the COLA increase was made by Carole Turlek; seconded by Sharon Sabor. Roll call vote: Turlek, Iwankiw, Kawa, Sabor and Will. 5 ayes; 0 nays. Zynda and Douglas absent. Motion to award COLA increase of 1.7% for staff was made by Carole Turlek; seconded by Marcos Iwankiw. Roll call vote: Turlek, Iwankiw, Kawa, Sabor and Will. 5 ayes; 0 nays. Zynda and Douglas absent.
 - b) **Charitable Donation:** More discussion was made regarding the charitable donation. Dan was asked to get another quote for replacing the doors and to contact the village in regards to an illuminated outside sign.
 - c) **Approval of Library Policies:**
 - **Bylaws of the Board of Trustees:** Motion to approve with the corrections was made by Carole Turlek; seconded by Sharon Sabor. 5 ayes; 0 nays. Zynda and Douglas absent.
 - **Meeting Room Policy:** Motion to approve was made by Carole Turlek; seconded by Sharon Sabor. 5 ayes; 0 nays. Zynda and Douglas absent.
 - **Orientation of New Trustees Policy:** No motion made to be brought to the next meeting.
 - d) **Strategic Plan:** To be put on the May agenda.
 - e) **2015 Budget:** Discussion was made with approval at the December meeting. Budget Fund Meeting to be held December 9, 2014 at 6:00 P.M.
 - f) **2014 Tax Levy:** Motion to approve the 2014 Tax Levy with changes as discussed was made by Carole Turlek; seconded by Marcos Iwankiw. Roll call vote: Turlek, Iwankiw, Kawa, Sabor and Will. 5 ayes; 0 nays. Zynda and Douglas absent.
 - g) **Other:** None

10. **New Business:**

- a) **2015 Board Meeting Schedule:** Motion to approve the meeting schedule with meetings beginning at 6:00 P.M. was made by Carole Turlek; seconded by Marcos Iwankiw. 5 ayes; 0 nays. Zynda and Douglas absent.
 - b) **2015 Library Closings Schedule:** Motion to approve the closing schedule was made by Carole Turlek; seconded by Sharon Sabor. 5 ayes; 0 nays. Zynda and Douglas absent.
 - c) **Release of Closed Session Minutes:** Decision was made to not release the closed session minutes.
 - d) **Other:** None
11. **Other Business:** Trustee Party will be held on December 16, 2014.
12. **Announcements:** Dan would like to redo the kitchen area for staff. The board thought it was a nice idea and to get quotes.
13. **Adjournment:** Motion was made at 7:32 PM to adjourn the meeting by Carole Turlek; seconded by Sharon Sabor. 5 ayes; 0 nays. Zynda and Douglas absent.