

Lyons Public Library Board of Trustees  
Minutes of Meeting  
December 9, 2014

1. President Denise Will called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:18 P.M. in the Lyons Public Library Meeting Room. Roll Call: Zynda, Iwankiw, Sabor, and Will. Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter. Absent: Douglas and Kawa.
2. **Additions or Corrections to Agenda:** None
3. **Public Comments:** Denise Will started with saying the board is very saddened by the passing of Library Board Trustee Carole Turlek.
4. **Minutes:** Motion to approve the minutes of the regular meeting minutes of November 11, 2014 was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Douglas and Kawa absent.
5. **Correspondence:** The board received an anonymous letter regarding changing the library hours.
6. **Financial & Librarian Reports:**
  - a) **Review of Amended October Treasurer's Report:** The board reviewed the amended October report.
  - b) **Review of November Treasurer's Report:** The board reviewed the November report.
  - c) **Approval of Warrant #710** in the amount of \$39,177.06. Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Kawa and Douglas absent.
  - d) **Approval of Warrant #711** in the amount of \$1,948.23. Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Kawa and Douglas absent.
7. **Director's report:** The board received the director's report. Dan had received three quotes for new entrance door closures. The board decided to go with Door Systems in the amount of \$5,105.00.
8. **Unfinished Business:**
  - a) **Approval of 2015 Budget:** Motion to approve the 2015 Budget was made by Marcos Iwankiw; seconded by Victor Zynda. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Kawa and Douglas absent.
  - b) **Charitable Donation:** More discussion was made regarding the charitable donation.
  - c) **Approval of Library Policies:**
    - **Orientation of New Trustees:** Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Kawa and Douglas absent.
    - **Disaster Manual:** Motion to approve was made by Marcos Iwankiw; seconded by Sharon Sabor. 4 ayes; 0 nays. Kawa and Douglas absent.
    - **Collection Development Policy:** Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Kawa and Douglas absent.
  - e) **Other:** None
9. **New Business:**
  - a) **2015 Staff Merit Increase allowance:** The board asked Dan to calculate an amount to be used as merit increase for staff and present to the board at the next meeting.
  - b) **Open Board Position(s):** The board decided to leave Carole Turlek's board position vacant until the April election. Motion to appoint Trustee Victor Zynda as board treasurer was made by Marcos Iwankiw; seconded by Denise Will. 4 ayes; 0 nays. Kawa and Douglas absent.
  - c) **Other:** None
10. **Other Business:**
  - a) **Turlek memorial:** The family of Trustee Turlek asked for all donations to be given to St. Hugh church and to the Lyons Library in memory of Carole Turlek.
  - b) **Other:** Dan talked to the board about installing an additional two security cameras for the entrance doors. The board agreed to have them installed.

11. **Executive session:** Motion to move into Executive session at 7:10 pm was made by Marcos Iwankiw; seconded by Sharon Sabor. 4 ayes; 0 nays. Douglas and Kawa absent.  
Motion to resume regular session at 7:13 PM was made by Marcos Iwankiw; seconded Sharon Sabor. 4 ayes; 0 nays. Douglas and Kawa absent.

*Trustee Douglas arrived at 7:14 PM.*

12. **Adjournment:** Motion was made at 7:15 PM to adjourn the meeting by Sharon Sabor; seconded by Marcos Iwankiw. 5 ayes; 0 nays. Kawa absent.