

Lyons Public Library Board of Trustees
Minutes of Meeting
February 10, 2015

1. President Denise Will called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:34 P.M. in the Lyons Public Library Meeting Room. Roll Call: Zynda, Iwankiw, Sabor, and Will. Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter. Absent: Douglas. Also present was Les Nagy.

2. The board started the meeting with the Pledge of Allegiance.

3. **Additions or Corrections to Agenda:** None

4. **Public Comments:** None

5. **Executive Session:** Motion to move into Executive session for personnel matters was made by Victor Zynda; seconded by Sharon Sabor. 4 ayes; 0 nays. Absent: Douglas.

Motion to resume regular session at 7:21 PM was made by Victor Zynda; seconded by Sharon Sabor. 4 ayes; 0 nays. Absent: Douglas.

6. **Disposition of Minutes:** Motion to approve the regular meeting minutes of January 10, 2015 was made by Sharon Sabor; seconded by Victor Zynda. 4 ayes; 0 nays. Absent: Douglas.

7. **Correspondence:** The board received a resignation letter from Trustee Linda Kawa dated for January 20, 2015. The board decided to keep the position vacant as an election will be held in April.

8. **Financial & Librarian Reports:**

a) **Review of Amended December Treasurer's Report:** The board reviewed the amended December report.

b) **Review of January Treasurer's Report:** The board reviewed the January report.

c) **Approval of Warrant #714** in the amount of \$26,169.17. Motion to approve was made by Victor Zynda; seconded by Sharon Sabor. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Absent: Douglas.

d) **Approval of Warrant #715** in the amount of \$13,024.44. Motion to approve was made by Victor Zynda; seconded by Marcos Iwankiw. Roll call vote: Zynda, Iwankiw, Sabor and Will. 4 ayes; 0 nays. Absent: Douglas.

e) **January Monthly Report:** The reviewed the January monthly report.

9. **Director's report:** The board received the director's report which included the front door closures and the ongoing process of the kitchen remodel. The trustees were also reminded to have their statement of economics filed before May 1, 2015.

10. **Unfinished Business:**

a) **Charitable Donation:** More discussion was made regarding the charitable donation.

b) **Approval of Library Policies:**

• **Budget and Finance Policy:** Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Absent: Douglas.

• **Unattended Children Policy:** Motion to approve was made by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Absent: Douglas.

11. **New Business:**

a) **Janitorial Services:** Discussion was made regarding the current janitorial service. The contract with CleanNet will expire in March. The board asked Dan to get new proposals and present to the board next meeting.

12. **Other Business:** The board received a report from Sharon Shroyer regarding the library's contract with the Illinois Century Network.

13. **Announcements:** Sharon Sabor announced to the board she has completed what was necessary and will be a write in candidate for the Lyons Library Board of Trustees in April.

14. **Adjournment:** Motion was made at 7:51 PM to adjourn the meeting by Sharon Sabor; seconded by Marcos Iwankiw. 4 ayes; 0 nays. Absent: Douglas.