

Lyons Public Library Board of Trustees
Minutes of Meeting
May 12, 2015

1. Trustee Victor Zynda called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:03 P.M. in the Lyons Public Library Meeting Room. Roll Call: Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich. Also present: Director Daniel Powers and Administrative Assistant Audrey Klawiter.
2. The board started the meeting with the Pledge of Allegiance.
3. **Additions or Corrections to Agenda:** Trustee Iwankiw would like to move 9 New Business Election of Officers to 3A. Director Dan Powers would like to add Authorized Bank Signatures to 9 New Business.

3A. New Business: Election of Officers:

- a) **President:** Motion to nominate Otis Lazich was made by James Koc; seconded by Marcos Iwankiw.
Ayes: 5 Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.
Nays: 0
Motion passed.
- b) **Vice President:** Motion to nominate Marcos Iwankiw was made by James Koc; seconded by Marcos Iwankiw.
Ayes: 5 Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.
Nays: 0
Motion passed.
- c) **Treasurer:** Motion to nominate Victor Zynda was made by Marcos Iwankiw; seconded by Otis Lazich.
Ayes: 5 Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.
Nays: 0
Motion passed.
- d) **Secretary:** Motion to nominate Les Nagy was made by Marcos Iwankiw; seconded by Otis Lazich.
Ayes: 5 Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.
Nays: 0
Motion passed.

4. **Public Comments:** Kyle Leonard passed out certificates from David Orr's office to the new trustees.
5. **Disposition of Minutes:** Motion to approve the regular meeting minutes of February 10, 2015 was made by Marcos Iwankiw; seconded by Victor Zynda.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh, and Lazich.
Motion passed.

Motion to approve the executive session of February 10, 2015 was made by Marcos Iwankiw; seconded by Victor Zynda.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh, and Lazich.
Motion passed.

6. Financial & Librarian Reports:

- a) **Review of Amended January Treasurer's Report:** The board reviewed the amended January report.
- b) **Review of February Treasurer's Report:** The board reviewed the February report.
- c) **Review of March Treasurer's Report:** The board reviewed the March report.
- d) **Review of April Treasurer's Report:** The board reviewed the April report.
- e) **Approval of Warrant #716** in the amount \$38,827.67. Motion to approve was made by Marcos Iwankiw; seconded by Victor Zynda.
Roll call vote: Zynda, Nagy, Koc, Shipbaugh and Lazich.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh and Lazich.
Motion passed.

- f) **Approval of Warrant #717** in the amount \$13,586.05. Motion to approve was made by Marcos Iwankiw; seconded by Victor Zynda.
Roll call vote: Zynda, Nagy, Koc, Shipbaugh and Lazich.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh and Lazich.
Motion passed.
- g) **Approval of Warrant #718** in the amount of \$23,363.16. Motion to approve was made by Victor Zynda; seconded by Marcos Iwankiw.
Roll call vote: Zynda, Nagy, Koc, Shipbaugh and Lazich.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh and Lazich.
Motion passed.
- h) **Approval of Warrant #719** in the amount of \$36,498.42. Motion to approve was made by Victor Zynda; seconded by Sharon Sabor.
Roll call vote: Zynda, Nagy, Koc, Shipbaugh and Lazich.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh and Lazich.
Motion passed.
- i) **Approval of Warrant #720** in the amount of \$12,514.24. Motion to approve was made by Victor Zynda; seconded by Marcos Iwankiw.
Roll call vote: Zynda, Nagy, Koc, Shipbaugh and Lazich.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh and Lazich.
Motion passed.

7. **Director's report:** The board received the director's report which included the new migration of SirisDynix, which is the new system for all of circulation and cataloging. Dan informed the board the Per Capita Grant has been received in the amount of \$13,412.25.

8. **Unfinished Business:**

- a) **Charitable Donation:** Dan explained to the board about the charitable donation. President Lazich would like the board to bring ideas to the June meeting for more discussion.
- b) **Kitchen/Staff break room remodel:** The board would like to see more bids offered and to bring to the July meeting,
- c) **Custodial Contract:** The board would like Dan to contact the companies, with bids, to ask if they would reconfigure the workscope for a lower price. The board also asked Dan to get two more bids and to present to the board at the June meeting.

Motion to table 8A-8C was made by Victor Zynda; seconded by Les Nagy.

Ayes: 6 Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.
Nays: 0
Motion passed.

- d) **Approval of 2014 Audit:** Discussion was made of the 2014 audit. Dan informed the board the auditor was very satisfied with the job the administrative assistant Audrey Klawiter has been doing. The audit went well. Motion to approve the 2014 audit of the Lyons Public Library was made by Victor Zynda; seconded by Marcos Iwankiw.
Roll call vote: Zynda, Nagy, Koc, Shipbaugh, and Lazich.
Ayes: 2 Zynda and Iwankiw
Nays: 0
Abstain: 4 Nagy, Koc, Shipbaugh and Lazich.
Motion passed.

9. **New Business:**

- a) **Authorized Bank Signatures:** Motion to have Otis Lazich, Victor Zynda and Marcos Iwankiw as authorized signatures for all bank accounts was made by Otis Lazich; seconded by James Koc.

Roll call vote: Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.

Ayes: 6 Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.

Nays: 0

Motion passed.

Illinois Funds, Illinois Funds 2 and the Federal Reserve Bank Joint Custody were signed and dated by President Otis Lazich, Vice President Marcos Iwankiw and Treasurer Victor Zynda. Dan Powers and the authorized board members will need to go to Standard Bank and have new signature cards on file with the bank for the checking and safe deposit box.

10. **Other Business:**

- b) Lyons McCook Little League Sponsorship. Motion to sponsor the Lyons McCook Little League in the amount of \$500.00 was made by Marcos Iwankiw; seconded by Otis Lazich.

Roll call vote: Zynda, Nagy, Koc, Shipbaugh, and Lazich.

Ayes: 5 Zynda, Nagy, Iwankiw, Shipbaugh and Lazich.

Nays: 1 Koc

Motion passed.

11. **Announcements:** None

12. **Adjournment:** Motion was made at 6:47 PM to adjourn the meeting by Marcos Iwankiw; seconded by James Koc.

Ayes: 6 Zynda, Nagy, Iwankiw, Koc, Shipbaugh and Lazich.

Nays: 0

Motion passed.