

Lyons Public Library Board of Trustees
Minutes of Meeting
January 12, 2016

1. Vice President Marcos Iwankiw called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:08 P.M. in the Lyons Public Library Meeting Room.
2. The board started the meeting with the Pledge of Allegiance.
3. **Roll Call:** Dever, Iwankiw, Karbarz, Nagy, and Shipbaugh. Also present: Director Dan Hilker, Administrator Audrey Klawiter and Attorney Jessica Fese, Del Galdo Law Group LLC. Absent: President Lazich.
4. **Approval of Minutes:**
 - A. Motion to approve the regular meeting minutes of December 8, 2015 was made by Michael Shipbaugh, seconded by James Dever.
Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 5 Dever, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Abstain: 1 Iwankiw
Absent: 1 Lazich
Motion passed.
5. **Financial Reports:**
 - A. **Approval of December Treasurer's report:** Motion to approve the December Treasurer's report was made by Les Nagy; seconded by James Dever.
Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.
 - B. **Approval of Warrant #01-12-2016A in the amount of \$32,676.51:** Motion to approve was made by Michael Shipbaugh; seconded by Daniel Karbarz.
Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.
 - C. **Approval of Warrant #01-12-2016B in the amount of \$13,487.13:** Motion to approve was made by Michael Shipbaugh; seconded by Les Nagy.
Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.
6. **Director Report:** Director Hilker informed the board that the library inventory has been started to weed out old items and see where we need to update. Dan is currently working to purchase new furniture for the library including new chairs and children furniture. Programs are being scheduled for the new year. Dan informed the board the 2015 audit is scheduled for February 15 and February 16.
7. **Trustees Reports:** None.
8. **Action Items:**
 - A. **Action regarding resolution 01-12-2016-R1. A Resolution authorizing the approval of the amended Lyons Public Library Authority to Spend Policy:** Motion to approve resolution 01-12-2016-R1 was made by Michael Shipbaugh; seconded by Daniel Karbarz.

Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.

- B. **Action regarding resolution 01-12-2016-R2. A Resolution authorizing the approval to release closed meeting minutes:** Attorney Jessica Fese recommended not to take action and to table the resolution. Motion to table resolution 01-12-2016-R2 was made by James Dever; seconded by Michael Shipbaugh.

Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.

- C. **Action regarding resolution 01-12-2016-R3. A Resolution authorizing the annual service agreement with Murphy & Miller for the HVAC system in the amount of \$1,283.41:** Motion to approve resolution 12-08-2015-R2 was made by Michael Shipbaugh; seconded by Daniel Karbarz.

Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.

- D. **Action regarding resolution 01-12-2016-R4. A Resolution authorizing the Lyons Public Library to enter into an agreement with J. Butkus Consulting for Computer and Technology needs for one year:** Motion to approve resolution 1-12-2016-R4 was made by Les Nagy; seconded by Michael Shipbaugh.

Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.

- E. **Action regarding resolution 01-12-2016-R5. A Resolution authorizing CallOne for the installation of new phone system hardware in the amount of \$7,954.70:** Motion to approve resolution 01-12-2016-R5 was made by Michael Shipbaugh; seconded by Daniel Karbarz.

Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.

9. **Public Comments:** None

10. **Presidents Report:** President Lazich absent.

11. **Adjournment:** Motion to adjourn the meeting at 6:27 PM was made by Michael Shipbaugh; seconded by Les Nagy.

Roll call vote: Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Ayes: 6 Dever, Iwankiw, Karbarz, Nagy, Shipbaugh, and Zynda
Nays: 0
Absent: 1 Lazich
Motion passed.

Audrey Klawiter