

Lyons Public Library Board of Trustees
Minutes of Meeting
November 9, 2016

1. President Lazich called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:05 P.M. in the Lyons Public Library Meeting Room.
2. The board started the meeting with the Pledge of Allegiance.
3. **Roll Call:** Dever, Karbarz, Nagy, Zynda and Lazich. Also present: Director Dan Hilker, Administrator Audrey Klawiter and Attorney Jessica Fese, Del Galdo Law Group LLC. Absent: Iwankiw and Shipbaugh.
4. **Approval of Minutes:**
 - A. Motion to approve the regular meeting minutes of October 11, 2016 was made James Dever, seconded by Les Nagy.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 4 Dever, Karbarz, Nagy, and Zynda
Abstain: 1 Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
5. **Financial Reports:**
 - A. **Approval of October Treasurer's Report:** Motion to approve the October Treasurer's Report was made by Les Nagy; seconded by James Dever.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
 - B. **Approval of Warrant #11-09-2016A in the amount of \$14,308.65:** Motion to approve was made by Victor Zynda; seconded Daniel Karbarz.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
 - C. **Approval of Warrant #11-09-2016B in the amount of \$21,942.52:** Motion to approve was made by James Dever; seconded by Victor Zynda.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
6. **Director Report:** Dan informed the board a veteran employee is leaving. A new employee has been hired and is working out well. Dan explained to the board of the amnesty program we are working on, that will target accounts with monies owed under \$10.00 and which the library cards have been expired for a couple years. Letters will be sent to those patrons, this will hopefully clear up patron records and have a more accurate count of library patrons. Dan also explained to the board the reasoning of having to purchase a new computer server. Dan mentioned he is working with the Chief of Police and the Fire Chief to revamp and update the disaster manual.
7. **Trustees Report:** Trustee Dever made a inquiring about the Trustees holiday party. The trustees agreed that a holiday gathering would be better in January.

8. **Action Items:**

- A. **Action regarding Resolution 11-09-2016-R1:** A Resolution authorizing the approval to close for the Thanksgiving Day weekend, Friday, November 25th and Saturday, November 26th. Motion to approve was made by Les Nagy; seconded by Victor Zynda.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
- B. **Action regarding Resolution 11-09-2016-R2:** A Resolution authorizing the approval to purchase a new computer server, not to exceed \$7,000.00
Motion to approve was made by James Dever; seconded by Daniel Karbarz.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
- C. **Action regarding Resolution 11-09-2016-R3.** A Resolution authorizing the approval of the Lyons Public Library 2016 tax levy.
Motion to approve was made by James Dever; seconded by Ivica Lazich.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
- D. **Action regarding Resolution 11-09-2016-R4:** A Resolution authorizing the approval of the Lyons Public Library 2017 budget.
Motion to approve was made by Les Nagy; seconded by Victor Zynda.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
- E. **Action regarding Resolution 11-09-2016-R5:** A Resolution authorizing the disposal of obsolete library property.
Motion to approve was made by James Dever; seconded by Daniel Karbarz.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.
- F. **Action regarding Resolution 11-09-2016-R6:** A Resolution authorizing the approval of electrical service and distribution panel upgrade, not to exceed \$10,000.00.
Motion to approve was made by Daniel Karbarz; seconded by Ivica Lazich.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 6 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.

9. **Public Comments:** None.

10. **Presidents Report:** President Lazich mentioned he used the board room for a closing meeting. A donation was made to the library in the amount of \$200.00 from the company.
11. **Executive Session:** None.
12. **Adjournment:** Motion to adjourn the meeting at 6:25 PM was made by James Dever; seconded by Victor Zynda.
Roll call vote: Dever, Karbarz, Nagy, Zynda and Lazich
Ayes: 5 Dever, Karbarz, Nagy, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Shipbaugh
Motion passed.

Audrey Klawiter

Administrator Audrey Klawiter
Respectfully submitted, on November 10, 2016