

Lyons Public Library Board of Trustees
Minutes of Meeting
December 13, 2016

1. President Lazich called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:00 P.M. in the Lyons Public Library Meeting Room.
2. The board started the meeting with the Pledge of Allegiance.
3. **Roll Call:** Dever, Nagy, Shipbaugh, Zynda and Lazich. Also present: Director Dan Hilker, Administrator Audrey Klawiter and Attorney Jessica Fese, Del Galdo Law Group LLC. Absent: Iwankiw and Karbarz.
4. **Approval of Minutes:**
 - A. Motion to approve the Budget Hearing meeting minutes of November 9, 2016 was made by James Dever, seconded by Victor Zynda.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 4 Dever, Nagy, Zynda and Lazich
Abstain: 1 Shipbaugh
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
 - B. Motion to approve the Regular Meeting minutes of November 9, 2016 was made by Les Nagy; seconded by James Dever.
Roll call Vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 4 Dever, Nagy, Zynda and Lazich
Abstain: 1 Shipbaugh
Nays: 0
Absent: 2 Iwankiw and Karbarz
5. **Financial Reports:**
 - A. **Approval of November Treasurer's Report:** Motion to approve the November Treasurer's Report was made by Les Nagy; seconded by Ivica Lazich.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
 - B. **Approval of Warrant #12-13-2016A in the amount of \$16,611.08:** Motion to approve was made by Michael Shipbaugh; seconded James Dever.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
 - C. **Approval of Warrant #12-13-2016B in the amount of \$11,951.38:** Motion to approve was made by Michael Shipbaugh; seconded by Les Nagy.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
6. **Director Report:** Dan discussed the upcoming year and the need to be more attentive to certain vendors, so the library may get the best services for which it pays for.

7. **Trustees Report:** The trustees agreed on the time and place for the holiday gathering in January.

8. **Action Items:**

- A. **Action regarding Resolution 12-13-2016-R1:** A Resolution authorizing the approval of the Division of Responsibility between Board and Library Director Policy as written. Motion to approve was made by James Dever; seconded by Ivica Lazich.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
- B. **Action regarding Resolution 12-13-2016-R2:** A Resolution authorizing the approval of the Interlibrary Loan policy as written.
Motion to approve was made by Ivica Lazich; seconded by Michael Shipbaugh.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
- C. **Action regarding Resolution 12-13-2016-R3.** A Resolution authorizing the approval of the Freedom of Information policy as written.
Motion to approve was made by James Dever; seconded by Ivica Lazich.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
- D. **Action regarding Resolution 12-13-2016-R4:** A Resolution authorizing the approval of the Prohibited Gifts policy as written.
Motion to approve was made by Michael Shipbaugh; seconded by Les Nagy.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.

9. **Public Comments:** None.

10. **Presidents Report:** None.

11. **Executive Session:** None.

12. **Adjournment:** Motion to adjourn the meeting at 6:09 PM was made by Michael Shipbaugh; seconded by Victor Zynda.

Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.

Audrey Klawiter
