

Lyons Public Library Board of Trustees
Minutes of Meeting
October 10, 2017

1. President Lazich called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:02 P.M. in the Lyons Public Library Meeting Room.
2. The board started the meeting with the Pledge of Allegiance.
3. **Roll Call:** Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich. Also present: Director Dan Hilker, Administrator Audrey Klawiter, Attorney Jessica Fese, Del Galdo Law Group LLC. Absent: Karbarz.
4. **Approval of Minutes:**
 - A. Motion to approve the Regular Meeting minutes of September 12, 2017 was made by Michael Shipbaugh; seconded by James Dever.
Roll call Vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 4 Dever, Nagy, Shipbaugh and Lazich
Abstain: 2 Iwankiw and Zynda
Nays: 0
Absent: 1 Karbarz
Motion passed.
5. **Financial Reports:**
 - A. **Approval of September Treasurer's Report:** Motion to approve the September Treasurer's Report was made by Les Nagy; seconded by Michael Shipbaugh.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 4 Dever, Nagy, Shipbaugh and Lazich
Nays: 0
Abstain: 2 Iwankiw and Zynda
Absent: 1 Karbarz
Motion passed.
 - B. **Approval of Warrant #10-10-2017A in the amount of \$20,643.58:** Motion to approve was made by Michael Shipbaugh; seconded Les Nagy.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Iwankiw, Nagy, Shipbaugh and Lazich
Nays: 0
Abstain: 1 Zynda
Absent: 1 Karbarz
Motion passed.
 - C. **Approval of Warrant #10-10-2017B in the amount of \$9,752.33:** Motion to approve was made by Michael Shipbaugh; seconded by Les Nagy.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Iwankiw, Nagy, Shipbaugh and Lazich
Nays: 0
Abstain: 1 Zynda
Absent: 1 Karbarz
Motion passed.
6. **Director Report:** Dan mentioned to the board the 2018 preliminary budget is ready. Dan made mention about special programs for the next few months.
7. **Trustees Report:** None.

8. **Action Items:**

- A. **Action regarding Resolution 10-10-2017-R1:** A resolution approving the Board of Trustees 2018 meeting schedule. Motion to approve was made by James Dever; seconded by Michael Shipbaugh.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.
- B. **Action regarding Resolution 10-10-2017-R2:** A resolution approving the Lyons Library 2018 holiday closing schedule. Motion to approve was made by Les Nagy; seconded by Michael Shipbaugh.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.
- C. **Action regarding Resolution 10-10-2017-R3:** A resolution approving the Display Space Policy. Motion to approve was made by Michael Shipbaugh; seconded by James Dever.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.
- D. **Action regarding Resolution 10-10-2017-R4:** A resolution approving the Bylaws of the Board of Trustees Policy. Motion to approve was made by Michael Shipbaugh seconded by James Dever.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.
- E. **Action regarding Resolution 10-10-2017-R5:** A resolution approving the Division of Responsibilities between Board and Library Director Policy. Motion to approve was made by Michael Shipbaugh; seconded by Ivcia Lazich
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.
- F. **Action regarding Resolution 10-10-2017-R6:** A resolution approving an increase of salary of three percent for the library director. Motion to table resolution until after Executive Session was made by Les Nagy; seconded by Michael Shipbaugh.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.

- 9. **ExecutiveSession:** Motion to move in to Executive Session at 6:15 P.M. for discussion of the Director's evaluation and salary increase pursuant of 5ILCS 120/2C1. Motion was made by Michael Shipbaugh; seconded by James Dever.
Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.

Motion to resume Regular Session at 6:22 P.M. was made by Les Nagy; seconded by Michael Shipbaugh.

Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.

Action regarding Resolution 10-10-2017-R6: A Resolution approving an increase of salary of three percent for the Library Director. Motion to approve was made by Michael Shipbaugh; seconded by James Dever.

Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.

10. **Public Comments:** None.

11. **Presidents Report:** None.

12. **Adjournment:** Motion to adjourn the meeting at 6:24 PM was made by Michael Shipbaugh; seconded by James Dever.

Roll call vote: Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 6 Dever, Iwankiw, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 1 Karbarz
Motion passed.

Audrey Klawiter

Administrator Audrey Klawiter
Respectfully submitted, on October 11, 2017