

Lyons Public Library Board of Trustees
Minutes of Meeting
August 8, 2017

1. President Lazich called the regular meeting of the Lyons Public Library Board of Trustees to order at 6:00 P.M. in the Lyons Public Library Meeting Room.
2. The board started the meeting with the Pledge of Allegiance.
3. **Roll Call:** Dever, Nagy, Shipbaugh, Zynda and Lazich. Also present: Director Dan Hilker, Administrator Audrey Klawiter, Attorney Jessica Fese, Del Galdo Law Group LLC. Absent: Iwankiw and Karbarz.
4. **Approval of Minutes:**
 - A. Motion to approve the Regular Meeting minutes of July 11, 2017 was made by James Dever; seconded by Michael Shipbaugh.
Roll call Vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
5. **Financial Reports:**
 - A. **Approval of July Treasurer's Report:** Motion to approve the July Treasurer's Report was made by Les Nagy; seconded by Ivica Lazich.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
 - B. **Approval of Warrant #08-08-2017A in the amount of \$24,791.77:** Motion to approve was made by James Dever; seconded Les Nagy.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
 - C. **Approval of Warrant #08-08-2017B in the amount of \$11,808.00:** Motion to approve was made by James Dever; seconded by Les Nagy.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
6. **Director Report:** Dan informed the board the library has been rekeyed. The Federow Pavilion is complete and landscaping has been completed. Dan handed out invitations to the dedication ceremony for the Federow Pavilion to all the Trustees.
7. **Trustees Report:** None.
8. **Action Items:**
 - A. **Action regarding Resolution 08-08-2017-R1:** A resolution approving the Circulation Policy. Motion to approve was made by Les Nagy; seconded by James Dever.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.

- B. **Action regarding Resolution 08-08-2017-R2:** A resolution approving the Collection Development Policy. Motion to approve was made by James Dever; seconded by Les Nagy.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
- C. **Action regarding Resolution 08-08-2017-R3:** A resolution approving the Confidentiality of Patron Records Policy. Motion to approve was made by James Dever; seconded by Michael Shipbaugh.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
- D. **Action regarding Resolution 08-08-2017-R4:** A resolution approving Patron Conduct Policy. Motion to approve was made by James Dever; seconded by Les Nagy.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.
- E. **Action regarding Resolution 08-08-2017-R5:** A resolution approving the Reference Policy. Motion to approve was made by James Dever; seconded by Michael Shipbaugh.
Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.

9. **Public Comments:** None.

10. **Presidents Report:** None.

11. **Executive Session:** None.

12. **Adjournment:** Motion to adjourn the meeting at 6:11 PM was made by James Dever; seconded by Michael Shipbaugh.

Roll call vote: Dever, Nagy, Shipbaugh, Zynda and Lazich
Ayes: 5 Dever, Nagy, Shipbaugh, Zynda and Lazich
Nays: 0
Absent: 2 Iwankiw and Karbarz
Motion passed.

Audrey Klawiter

Administrator Audrey Klawiter
Respectfully submitted, on August 9, 2017